Jeffery Zito, Ed. D

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# Principal/Superintendent

**Academic Administration / Early Childhood Specialist / Turnaround Management**

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| ***Professional Summary:***   * Results-oriented executive leader with a Doctorate in educational administration and extensive experience driving the strategic vision and objectives of academic institutions. * Proven talent for turning around and reinvigorating schools with a renewed sense of mission and direction. * Highly skilled fundraiser known for the successful planning and execution of large institutional campaigns that secure the engagement of diverse stakeholders. * Seasoned public spokesperson and organizational representative adept at cultivating relationships, partnerships, and organizational awareness within key communities. * Skilled in creating shared visions, applying critical thinking skills, and utilizing financial and quality data in development of service line and operational plans. | ***Areas of Expertise:***   * Strategic Vision & Leadership * Departmental Management * RTI Coordination * Implementation Specialization * Grant Writing * Fundraising Management * Preschool Program Management * District HIB Specialization * State Testing Coordination * District PD Coordination |

**Career Experience**

Assistant Superintendent/Director of Curriculum & Instruction and Personnel| 2017 – Present

Berkeley Township School District, Bayville, NJ

Motivate, inspire, and lead a team of administrators, media specialists, interventionists, ELL staff, and gifted and talented staff to deliver an exceptional experience for students. Utilize collected NJ Smart data and submissions from district to drive program improvement and decision making. Track and report measurements related to grant programs, as Impact Specialist; prepare presentations and present findings of outcomes to grant funders. Monitor state testing in compliance with rules and regulations; investigate and prepare reports for reported test irregularities. Observe and coach new staff on state regulations and best instructional practices and strategies.

**Selected Accomplishments:**

* Acquired +$8M grant, facilitating district-wide expansion of preschool program; selected out of 600 school districts for providing free full day preschool for all three and four year old children.
* Hosted New Jersey Department of Education and received recognition as the flagship model for schools to visit.
* Purchased 28 new classrooms with brand new furniture, playground equipment, and preschool supplies. Trained preschool, kindergarten, and grade 1 staff on developmentally appropriate instructional strategies in alignment with NJ DOE state standards.

Principal | 2003 – 2017

Berkeley Township School District, Bayville, NJ

Developed strategies to expand funding to $1M for school district, in liaison with School PTA, local community organizations, and stakeholders. Wrote grants at state level and through non-profit organizations to increase student achievements, instructional time, and school day/year opportunities to explore college and career readiness. Performed outreach services executing and maintaining community partnerships through collaborative programs and community events through participation of all schools PTA and staff.

**Selected Accomplishments:**

* Delivered dynamic leadership to PepsiCo Recycle rally for two years, recycling the most plastic and awarded +$50K for school improvements.
* Received national recognition for school security updates for district as District Safety Coordinator
* Received kindest school in NJ award through cross-collaborations for recording kind acts. Ran a school wide kindness campaign, aligned with stakeholders to rally community and surrounding area to vote for school. Worked with NJDOE to provide all required information.
* Wrote grants for +$300K and designed and developed a pre-intervention summer reading camp for at risk students.
* Created the first ever Ocean County Technology Expo by enhancing available bandwidth and internet capacity. Upskilled around 200 talented staff from Ocean and Monmouth County schools in latest tech trends in education, enabling them to train their school staff.
* Initiated district Student Council; created and presented equal opportunities for all students (gifted and talented) to practice public speaking, and opportunities enabling students to give back to community through fundraising and charity.
* Turned around school from needs improvement to high achieving status by providing teachers with professional development and necessary tools; increased success by boosting moral and enthusiasm through contests, team building experiences, and creating positive feedback.

**Additional Experience**

Assistant Principal | Berkeley Township School District, Bayville, NJ | 2002 – 2003: *Instructional Leader, took direction from Principal and Superintendent. Experience working under two principals. Maintained records for observations; trained in Marzano. Implemented after school program for underprivileged youth.*

**Educational Background**

**Doctor of Educational Administration, 2012 |** Nova Southeastern University

**Master’s Degree in Educational Leadership, 2003 |** Georgian Court University

**Bachelor of Science and Education, 1996 |** Monmouth University

**Professional Skills**

504 Coordinator | Affirmative Action Officer | District HIB Coordinator | Global Connect Coordinator | Website Coordinator | GCN Online Professional Development Coordinator | Homeless Liaison | Mentoring Director

NJ Smart Coordinator | NWEA Implementation Specialist | Realtime Administrator | Attendance Officer

Title I through IV Officer | Web Administrator for QSAC | Preschool Director